



Volunteer Application Form

Completion of this form is required by all prospective volunteers before working on a consistent basis with LOT318 and our after school program. Please fill out fields accurately.

All information is held in confidence by LOT318 staff.

Please Print

Date: _____

Personal Information:

Last Name: _____ First Name: _____ Middle Initial: _____

Mailing Address: _____ Apt or Suite #: _____

City: _____ State: _____ Zip Code: _____

Home Telephone Number: () _____ - _____ Cell Telephone: () _____ - _____

E-mail Address: _____ Best way to contact you: Email _____ Phone _____

Driver's License # _____ (Daytime _____ Evening _____)

Occupation _____ Birthdate ____/____/____

Marital Status _____ Spouse's Name _____

Education Information:

I have completed: ____ High School ____ Some College ____ College

Are you currently attending high school or college? **Y** **N**

Where are you currently attending school? _____

Please circle what academic year you are in currently:

Freshman *Sophomore* *Junior* *Senior*

I have completed or am finishing Graduate School: _____

Do you need volunteer hours for school/college credit: **Y** **N** If yes, how many? _____

What school subject(s) do you excel in? (Circle all that apply)

Math Science Spelling Reading History

How did you hear about volunteering with LOT318? Please check which one applies:

LOT318 Volunteer _____ School/College _____ Friend _____ Church _____

Other _____ Please Explain: _____

Volunteer Interests:

Please describe why you are interested in volunteering here with LOT318?

Skills and Availability:

Please list your volunteer/leadership experiences or skills you have had with children that may better qualify you as a volunteer applicant: (Identify place and type of work)

What days are you available to help with Homework Club from 3:00pm - 5:00pm?

(Circle all that apply) *Monday Tuesday Wednesday Thursday*

Are you interested in attending our Tuesday Night "Encounters" from 7:00pm-9:00pm? **Y** **N**
(Bible studies)

Are you available/interested in supporting LOT318 in Special Events? **Y** **N**

Disciplinary and Legal Background:

(For the protection of the children and the community that we work with please answer the following questions to the best of your knowledge.)

If you answer "yes" to any of the these questions below please explain on a separate sheet

- Y N** Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? You will need to answer "yes" if you have entered into a plea agreement, including a deferred sentence or deferred judgment arrangement, in connection with a criminal charge. If you have been convicted of such an offense, please attach a statement of explanation, including nature of offense, date, court where conviction was entered and any other relevant information.
- Y N** Have you ever been accused or convicted with a sexual offense, offense relating to children/youth, or crime of violence? If you have been charged with such an offense, please attach a statement of explanation, including nature of offense charged, date, law enforcement agency making the charge and any other relevant information.
- Y N** Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct involving children? If so, provide a description of the circumstances and name and address of the entity receiving the report.
- Y N** Have you ever been subjected to expulsion, reprimand, or other discipline by a church, denomination, or other organization? If so please describe the circumstances and provide the name and address of the church, denomination or religious organization involved.
- Y N** Have you ever been disciplined or dismissed from employment or a volunteer position by any employer, including charitable and religious organizations, following an allegation of sexual misconduct, sexual harassment, or other immoral or inappropriate behavior or conduct? If so please describe the circumstances and the name and address of the employer.
- Y N** Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment, or other immoral behavior or conduct, involving adults or children? If so please describe the circumstances and provide the name and address of the employer, educational institutions, church, or other organization where the lawsuit, investigation, or allegation arose or occurred.
- Y N** Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or other license held by you, including but not limited to a license to provide child care or similar services?
- Y N** Have you ever been accused or convicted of any disciplinary action, transfer, or dismissal, or been named as a defendant in a civil or criminal lawsuit, as a result of an accident or mishap involving children/youth? If so please describe the circumstances

and provide the name and address of the employer, church, or organization with which you and/or the children were associated at the time of the incident.

Y N Do you have any investigation, review, or disciplinary action pending by an employer, organization in which you volunteered, licensing authority, or professional association for sexual misconduct, violence, or misconduct involving children?

Please give 3 personal references other than a relative (if possible, someone serving with LOT318).

Name _____ Relationship _____

Phone _____ Email _____

Name _____ Relationship _____

Phone _____ Email _____

Name _____ Relationship _____

Phone _____ Email _____

Please Note: Every volunteer must be Live Scanned by our approved partnering organization. (By law, every organization is required to have their own individual Life Scan records.)

The information contained in this application is correct to the best of my knowledge. I authorize any references or work places listed in this application to give you any information that they may have regarding my character and ability to serve with LOT318. I release references from liability for any damage that may result from furnishing such evaluations to you.

Should my application be accepted, I agree to be bound by the leadership and policies of LOT318 and to refrain from unscriptural conduct in my service to the Lord here in the community. I will strive for excellence in all that I do within LOT318.

Print Name

Signature

Date

This Box is for Office Use Only

Date Received: _____ Received By: _____

Approved _____ Denied _____ Reviewed By: _____

Mail Volunteer Packet to:
LOT318
536 Dartmouth Dr, Placentia, Ca 92870
Or Fax to: (714) 993-9411



Volunteer Covenant

As a member of the volunteer staff I commit to uphold and abide by the core values of LOT318 at all times and in all places as they are listed below:

- I will not drink alcohol around students at any time for any reason.
- I will not smoke cigarettes around students at any time for any reason.
- I will not experiment with any kind of illegal drugs at any time for any reason.
- I will refrain from any and all criminal activity while working closely with students.
- I will refrain from wearing clothing that displays any gang related colors, symbols, words, numbers, letters or any combination of letters and numbers while working with the students of LOT318.
- I will not use any form of electronics or my cell phone unless in the case of an emergency while tutoring or working with the students of LOT318.
- I will commit to being a regular volunteer for the school year 20__ - 20__:
 Fall Session Spring Session Summer Session
 Mentoring Program Special Event

I am familiar with our policy to protect children, youth and other vulnerable people while working with LOT318.

I understand that this local ministry is responsible for the well being of all children, youth, and other vulnerable people entrusted to our care.

I will endeavor to minister to the best of my ability and to cooperate fully with this ministry and its leaders in the exercise of my ministry.

Applicant's Name: _____

Applicant's Signature: _____

Date: _____